

# Butler Fire

Personnel Accountability

Reports



Monday, June 21 2021

# Purpose of Tonight's Drill

- To Understand Accountability on Scene
- To Understand Different Types of Accountability
- To Understand what a PAR is
- To Understand when a PAR is conducted
- To Understand what should be done if a PAR reveals an issue
- Demobilization of a Scene

# Opening Points

- System must be able to be used on all Responses
- Personnel must operate following the Incident Management System
- Freelancing must not be allowed or tolerated
- All personnel must be aware of who they report to and who reports to them, their assigned location and their assigned function AT ALL TIMES.

# Accountability Overview

- Each Member has 2 Tags
- One Tag for Apparatus, One Tag for Task
- Each Apparatus has Vehicle ID Collector Board
- Command has Full Accountability Board

# Member Tags

- First Tag should be connected to Vehicle ID Collector Board Immediately upon entry onto Apparatus
- Second Tag shall be used any time a member goes interior in a structure, is actively working on an MVA/Vehicle Fire or at any other Complex Scene
- Second Tag will go to the Accountability Officer who will ensure it goes to the proper spot on the Accountability Board

# Vehicle ID Collector Board

- Labelled Board in each Apparatus that will be used to collect Member Tags to show who was assigned to apparatus
- Responsibility of the Driver/Operator of the Apparatus to ensure Members Tag Out
- Should be kept by the Driver/Operator unless requested by Command/Accountability

# Command/Accountability Board

- Located in Command Vehicles
- Used on any Incident, but mainly larger scale/complex incidents to ensure all parties are accounted for
- On larger scale incidents, an Accountability Officer should be established

# Levels of Accountability

- Personal
- Single Resource/Apparatus
- Scene
- Point of Entry
- Functional

# What is a PAR?

- Personnel Accountability Report
- Verification to Incident Command that all Personnel are Accounted for should an issue of safety occur at an Emergency Scene
- Should be conducted regularly on incidents

# When Does a PAR Occur?

- After any sudden hazardous event on scene (ex: flashover, back draft, collapse etc)
- Following an Evacuation Order
- Periodically during Operations (Minimum every 20 minutes, shorter intervals for high risk incidents)

# When Does a PAR Occur?

- Major Shifts in Tactic (ex: Offensive to Defensive)
- At any report of a missing or trapped member
- Any other time Command/Accountability Deems it necessary

# How to PAR?

- Shall be conducted by Command or Accountability
- Command/Accountability announces:
  - “All units at {Location} Incident, Stand by for PAR”
- All personnel hold all NON EMERGENCY radio traffic and monitor for roll call
- Command/Accountability will roll the Incident by Apparatus, Divisions, Groups, Positions and/or personnel as they deem necessary for the Incident

# How to PAR?

- Assigned Officer/Senior FF of each entity shall answer with status
- EXAMPLE
  - Command: “Command to Engine 342, PAR”
  - Engine 342 Officer: “Command, Engine 342, All Personnel Accounted for”

# What to do with Negative PAR?

- If a member cannot be accounted for the Officer/Senior FF shall report the name and last known location
- EXAMPLE
  - Command: “Command to Engine 342, PAR”
  - Engine 342 Officer: “Command, Engine 342, Negative PAR, FF Johnson is unaccounted for and was last seen on Division 2, Bravo Charlie Corner in a Bedroom”
  - Command: “Engine 342, Confirming Negative PAR, FF Johnson unaccounted for, last location Division 2, Bravo Charlie Corner in a Bedroom”
  - Engine 342 Officer: “Affirmative Command”

# What to do with Negative PAR?

- If any personnel are reported unaccounted for, COMMAND shall initiate immediate corrective actions. Personnel should not leave their assignments unless directed to do so by Command.

# Special Circumstances (Rehab)

- EXAMPLE
  - Command: “Command to Tower 343, PAR”
  - Tower 343 Officer: “Command, Tower 343, Roof Operations have all personnel except FF Jones and FF Jacobs who went to Rehab”
  - Command: “Received, FF Jones and FF Jacobs to Rehab”
  - Command: “Command to Rehab, PAR for FF Jones and FF Jacobs from Tower 343”
  - Rehab Officer: “Command, Rehab, FF Jones and FF Jacobs accounted for in Rehab”

# Special Circumstances (Driver/Operator)

- EXAMPLE
  - Command: “Command to Engine 344, PAR”
  - Engine 344 Officer: “Command, Engine 344, Interior Operations have PAR, Operator is with the Apparatus”
  - Command: “Received, PAR and Operator is with the Apparatus”
  - Command: “Command to Engine 344, Operator PAR”
  - Engine 344: “Command, Engine 344, Operator accounted for at the Apparatus”

# Scene Accountability

- Incidents with more than one Apparatus can become complex in size for Command to maintain accountability effectively and should utilize the accountability system
- Command should appoint an Accountability Officer to oversee accountability

# Accountability Officer

- Shall Collect Vehicle ID Collector Boards with Member IDs
- Shall set up Command Board to maintain near Command
- Shall initiate PARs as necessary or when directed by Command
- Shall Report all PAR results to Command

# Point of Entry/Task Accountability

- Any personnel making entry into a structure shall leave their second Accountability Tag with the Accountability Officer (or at the Entry Door if Accountability is not yet established)
- This may also be done for other scenes as Command/Accountability see fit
- The IC may appoint an Entry Accountability Officer who will maintain the integrity of the entryway and work with the Accountability Officer (if found necessary/if this cannot be handled directly by Accountability)

# Functional Accountability

- May be used on large scale incidents with Regional, County, State, Federal and/or Private Resources are on Scene
- Incidents may be challenging due to the integrating of different systems and agencies with no systems into the overall accountability system
- Command shall establish Unified Command and Accountability shall be established as a function of the ICS System

# Demobilization

- Needs to be an orderly and planned process
- All resources shall only be released by the IC
- All units and personnel should check out and have their accountability resources returned to them as they are released
- If ID Tags remain after demobilization  
Command shall initiate Corrective Actions

I'll Stop Talking Now.....

Questions???